

LOCAL, DOMESTIC AND OVERSEAS PARCEL POSTAL SCHEME

Issue 3 - July 09

JERSEY POST LIMITED
LOCAL, DOMESTIC AND OVERSEAS PARCEL POSTAL SCHEME
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SCHEDULE 1

EUROPEAN AND OTHER OVERSEAS PARCELS - DESIGNATION OF COUNTRIES TO ZONES

THE JERSEY POST LIMITED LOCAL, DOMESTIC AND OVERSEAS PARCEL POSTAL SCHEME (Issue 3)

Jersey Post Limited, herein after referred to as 'Jersey Post' by virtue of the powers conferred on it by Article 57 of the Law (as defined) and all other relevant enabling powers, hereby makes the following Scheme.

PART 1

INTRODUCTION

1 APPLICATION

- 1.1 This Scheme sets out Jersey Post's conditions for:
 - 1.1.1 accepting a parcel posted in Jersey for delivery to an address in or outside Jersey;
 - 1.1.2 accepting a parcel sent from outside Jersey for delivery in Jersey; and
 - 1.1.3 providing other services in connection with local parcel post and parcel post in and outside Jersey.

2 DEFINITIONS OF TERMS USED IN THIS SCHEME

The Interpretation (Jersey) Law 1954 as amended applies to the interpretation of this Scheme.

Any reference in this Scheme to any enactment, regulation, other Jersey Post Postal Scheme, Jersey Post statement of service or Jersey Post terms of business shall be construed as a reference to that enactment, regulation, Jersey Post Postal Scheme, Jersey Post statement of service or those Jersey Post terms of business as subsequently amended, re-enacted or replaced.

Any reference to 'this Scheme' is a reference to this issue of the Local, Domestic and Overseas Parcel Postal Scheme.

The words "such as", "for example", "including" and similar expressions are not used as, nor are such words intended to be interpreted as, words of limitation.

In this Scheme, the following words and terms have the following meanings:

Term	Definition
addressee	means the person to whom a parcel is addressed;
Articles for the Blind service	shall have the meaning given in section 26.4 of this Scheme;
BFPO address	means an address, recognised as a secure address by the British Forces Post Office, which meets the format and other requirements stipulated from time to time by the British Forces Post Office;
BFPO parcel	means a parcel addressed to a BFPO address which complies with section 27.2 of this Scheme;
Business	means any entity engaged in commercial, economic, social, governmental or other non-private activity, whether for profit or not, and irrespective of legal form;
Business Address	means a Postal Address at or from which a Business

	operates;
Business Direct	means the collection or delivery of letters and parcels from a Business's premises as set out in Jersey Post's 'Statement of Service for the Business Direct service';
Business Reply Service Parcel	means a parcel sent using the Business Reply service as set out in Jersey Post's statement of service for the Business Reply service";
cover	means any cover, envelope, or other packaging used to contain the contents of a parcel;
Compensation Scheme	means the compensation scheme relating to the loss or damage to postal items, operated by Jersey Post from time to time;
Delivery Point	means the physical location, Private Post Box or receptacle which Jersey Post deems to be suitable for the acceptance of parcels;
Domestic Parcel	means a parcel addressed to the United Kingdom, the other Channel Islands or the Isle of Man;
Domestic Postal Address	means an address within the United Kingdom, the other Channel Islands or the Isle of Man but which is outside Jersey;
franked parcel	means a parcel bearing a franking indicium applied by means of a Franking Meter;
Franking Meter	is a machine which has been obtained by a customer of Jersey Post and the use of which has been licensed by Jersey Post as a means of applying postage which is pre-paid to the cover of parcels;
Freepost Parcel	means a parcel sent using a Freepost service as set out in Jersey Post's "Statement of Service for Freepost Parcel service";
indicium (pl. indicia)	means a marking or sign or indicator on a parcel used as a substitute for a postage stamp;
Jersey Post Postal Scheme	means any scheme made by Jersey Post under Article 57 of the Law;
Jersey Post staff	means any person employed by Jersey Post or by any agent appointed by Jersey Post or any person working for a Post Office;
Law	means the Postal Services (Jersey) Law 2004;
letter	shall have the meaning given in the Local, Domestic and Overseas Letter Postal Scheme;
Local Parcel	means a parcel posted in Jersey for delivery to a Postal Address in Jersey;
other Channel Islands	means those territories comprising the Channel Islands other than Jersey;
Overseas Parcel	means a parcel posted in Jersey for delivery to an Overseas Postal Address;

Overseas Postal Address	means an address outside Jersey, the United Kingdom, the other Channel Islands and the Isle of Man;
parcel	means, for the purposes of this Scheme, any item transmissible by post, other than a letter conveyed by means of a letter service, whose weight and dimensions comply with the specifications in section 12 of this Scheme;
person	means any individual, corporation, or unincorporated association of persons or partnership;
Post Office	means any premises occupied by Jersey Post, or under the control of Jersey Post or operated under a contract between Jersey Post and a third party, being premises where Jersey Post or such third party performs any function connected with postal services;
post, posting or posted	a parcel is posted if it has been entrusted to Jersey Post for transmission by post in accordance with one of the approved methods set out in section 9 of this Scheme (and related words should be construed accordingly);
postage	means the fee charged by Jersey Post for conveyance and handling of a parcel;
Postage Account	means an account that has been allocated by Jersey Post to a customer for the purpose of recording and billing the postage for parcels that are posted on credit and which is subject to any applicable terms;
postage paid impression	means an impression that is applied to the cover of a parcel which is unique to the customer to which Jersey Post has issued it. The impression indicates that the postage will be paid for via a Postage Account or Franking Meter. The design, layout and positioning of the postage paid impression must conform to Jersey Post's current standards;
postage stamp or indicium	means a previously unused stamp or other device authorised for use by Jersey Post to indicate payment of postage and/or fees (in the currency of Jersey) on a parcel or to indicate that the sender of a parcel has entered into an arrangement with Jersey Post to pay postage and/or fees on that parcel. A postage stamp or indicium may be adhesive in order for it to be affixed to a cover, or may be non-adhesive (when it is embossed, impressed or printed on a cover), as Jersey Post may from time to time permit;
Postal Address	means a Delivery Point within Jersey as allocated by Jersey Post and which is identified and the components and format of which are determined by Jersey Post;
Poste Restante	has the meaning set out in section 23.1;
Poste Restante parcel	has the meaning set out in section 23.1;
postmark	means any impression or mark applied by Jersey Post to a cover to cancel a postage stamp or indicium, or any other impression or mark applied by Jersey Post for any other

	postal purpose;
Pre-paid in Cash Parcel	means a service provided by Jersey Post for the pre-payment of postage and application of a postage stamp or indicium;
Pricing Guide	means Jersey Post's pricing guide issued from time to time;
Private Post Box	means a posting facility on private premises authorised by Jersey Post for the collection and delivery of post;
Residential Address	means a Postal Address which is not a Business Address;
Response Service	means a service for a Business Reply Service Parcel or Freepost Parcel;
Response Service Parcel	means a parcel sent using a Response Service;
return address	means the Postal Address of the sender;
sender	means, for the purposes of this Scheme, the person who sends or on whose behalf a parcel is sent;
undeliverable parcel	shall have the meaning set out in section 15.1 of this Scheme;
unpaid parcel	means a parcel on which the postage has not been paid and/or fees payable under this Scheme have not been paid or which have been underpaid;
valuables	means any item in respect of which the sender may wish to seek compensation if it were damaged or lost whilst in the course of transmission by post;
working day	means Monday to Friday (excluding any Public or Bank Holidays) inclusive; and
Zone	means the different geographic zones to which an Overseas Parcel may be delivered.

3 COMMENCEMENT, REVOCATION AND CITATION

- 3.1 This Scheme is made under Article 57 of the Law and comes into operation on 25th July 2009. It revokes and replaces all published charges, and other terms and conditions applicable to Jersey Post's services covered by this Scheme with the exception of any special conditions provided for under section 22, Jersey Post's terms of business, and any applicable Jersey Post statement of service.
- 3.2 Jersey Post may amend this Scheme from time to time at its discretion. Notice of amendments will be published in the Jersey Gazette setting out the amendments or advising where copies may be viewed by the public. Amendments shall be effective from the date of publication or from such later date as stated in the amendment.

4 DISCRETION TO PROVIDE SERVICES UNDER THIS SCHEME

Jersey Post may provide the postal services referred to in this Scheme for such times, during such periods, at or from such Post Offices and in such manner as it may in its discretion decide and, subject to the Law, on such terms and conditions as it sees fit.

PART 2

GENERAL CONDITIONS FOR POSTING A PARCEL

5 PARCEL SERVICE

- 5.1 A parcel, which complies with the applicable conditions of this Scheme will be sent by the service applicable to the ultimate destination of the relevant parcel.
- 5.2 Jersey Post aims, but does not guarantee, that a parcel sent from within Jersey to a local Postal Address will be delivered the next working day after posting.
- 5.3 Jersey Post aims, but does not guarantee, that a parcel sent from within Jersey to a Domestic Postal Address will be delivered within three working days after posting.
- 5.4 Jersey Post aims, but does not guarantee, that a parcel sent from within Jersey to an Overseas Postal Address will be delivered in keeping with the delivery service standards applicable to that country in addition to a suitable period to allow for the transit of that parcel from Jersey to the final country of destination.
- 5.5 If the sender requires insurance against delay or failure of delivery then the appropriate insured service available from Jersey Post should be used.
- 5.6 A parcel may be delayed in the course of its transit as a result of it being seized or inspected by the relevant representative or agent of customs or the police or any other similarly authorised body. Jersey Post is not obliged to honour any service standards and will not be liable for any compensation claim that might otherwise be due if service standards are not achieved as a result of any parcel being delayed or seized by any such person.

6 PAYING POSTAGE AND FEES

- 6.1 Postage must be paid before a parcel is posted, unless:
 - 6.1.1 the parcel is a Response Service Parcel in respect of which a customer has paid or agreed to pay postage in accordance Jersey Post's statement of service for the relevant Response Service;
 - 6.1.2 the parcel is re-posted to be forwarded in accordance with section 13 of this Scheme; or
 - 6.1.3 the sender has entered into a credit agreement or other arrangement for payment of postage with Jersey Post.
- 6.2 All fees must be paid in advance unless Jersey Post agrees otherwise.
- 6.3 The sender must demonstrate with respect to each parcel posted that postage has been paid, or that the sender has entered into an arrangement with Jersey Post for postage to be paid, on the parcel. To demonstrate such payment or arrangement, a valid postage stamp or indicium or combination of valid postage stamps or indicia to the value of postage due must be fixed, printed, impressed, embossed or otherwise marked on the top right hand corner of the facing side of the parcel which contains the delivery address information or the parcel must be marked in any other way which Jersey Post or Jersey Post staff may approve.
- 6.4 The method by which payment of postage has been demonstrated in accordance with the terms of section 6.3 must be marked on or affixed to the cover of the

parcel in such a way as to enable Jersey Post to mark it in whatever way Jersey Post deems appropriate so as to confirm that postage has been paid.

- 6.5 A postage stamp or indicium may not be used to demonstrate payment of postage on a parcel, or to demonstrate that the sender has entered into an arrangement with Jersey Post for postage to be paid on a parcel, unless postage has been fully paid or an arrangement has been entered into with Jersey Post.
- 6.6 A postage stamp or indicium may not be used if:
 - 6.6.1 it has already been used to pay postage;
 - 6.6.2 it has already been used to demonstrate that the sender has entered into an arrangement with Jersey Post to pay postage;
 - 6.6.3 it is materially damaged or materially imperfect; or
 - 6.6.4 it has been defaced, or if it has anything written or printed or affixed over it.

7 POSTAGE RATES AND FEES

- 7.1 Postage rates for delivery of Local Parcels, Domestic Parcels, Overseas Parcels and BFPO Parcels are set out in the Pricing Guide.
- 7.2 The Zones which apply to Overseas Parcels are set out in Schedule 1 to this Scheme.
- 7.3 Jersey Post may change postage rates from time to time. A change to postage rates applicable under this Scheme and the date on which the changed rates will come into effect will be published 21 days in advance of the change in the Jersey Gazette or as otherwise required.
- 7.4 Jersey Post may charge fees (which may be in addition to any postage that may be payable) for the provision of the postal services set out in this Scheme. Jersey Post may change the rate of any fees from time to time. The fees will be printed and available for inspection, during normal office hours, at Jersey Post's registered office and at such Post Offices as Jersey Post may designate from time to time.

8 POSTAL ADDRESSES

- 8.1 Postal Addresses are allocated by Jersey Post at its discretion throughout Jersey in accordance with the operational needs of Jersey Post's network. The Postal Addresses are required for the purpose of efficiently processing and correctly delivering parcels and Jersey Post may amend them at its discretion. Jersey Post will notify affected customers of any such amendments.
- 8.2 A Local Parcel and a Domestic Parcel must contain a full and legible Postal Address and an Overseas Parcel must contain a full and legible Overseas Postal Address, and any parcel which does not contain such an address may, at Jersey Post's discretion, be delayed or be treated as undeliverable subject to the conditions set out in section 15 of this Scheme.
- 8.3 A Local Parcel, Domestic Parcel or Overseas Parcel should also contain the name of the sender and a valid return Postal Address that is clearly visible externally either on the rear of the parcel, in the top left hand corner of the front of the cover or in a position designated for a return address, unless another arrangement has been entered into with Jersey Post. If a parcel is undeliverable and it does

not contain a return address and no arrangement is in place, it may be treated as non-returnable subject to the conditions set out in section 16 of this Scheme.

- 8.4 Addresses should comply with Jersey Post's addressing standards as determined by Jersey Post from time to time and details of which are available from www.jerseypost.com.

9 POSTING

- 9.1 A parcel, except one to which sections 9.3 or 9.4 apply, must be posted in one of the following ways:
- 9.1.1 by presenting it at a Post Office counter during the relevant opening hours;
 - 9.1.2 by a Business Direct collection; or
 - 9.1.3 in any other manner which Jersey Post may approve.
- 9.2 A parcel bearing a postage paid impression must be posted in accordance with the conditions set out in any relevant Postage Account statement of service.
- 9.3 A franked parcel must be posted in accordance with the terms of the relevant Jersey Post Franking Meter licence.
- 9.4 A Pre-paid in Cash Parcel or Free Returns Parcel must be posted:
- 9.4.1 by handing it to an authorised member of Jersey Post staff at a Post Office; or
 - 9.4.2 in any other manner which Jersey Post may approve.

10 PACKING

- 10.1 A parcel must be packaged and sealed such that, in the opinion of Jersey Post, damage or harm will not be caused to other parcels, equipment, or Jersey Post staff.
- 10.2 The method, quality and type of packaging used should be of sufficient quality, size, rigidity and design, and the contents should also be packed in such a way and using appropriate materials, so that it will provide adequate protection to the contents of the parcel throughout the duration of its transit within the postal network.
- 10.3 The address must not be obscured or made difficult to read in any way including by the manner in which the contents are enclosed in the parcel.
- 10.4 A parcel must not have on its cover:
- 10.4.1 anything which obscures the postage stamp or indicium;
 - 10.4.2 anything which is likely, in Jersey Post's judgement, to make it difficult for Jersey Post to apply a postmark to the cover or envelope;
 - 10.4.3 anything which, in Jersey Post's judgement, is likely to make the postmark illegible or capable of being removed;
 - 10.4.4 anything which, in Jersey Post's judgement, may constitute a counterfeit or fake postage stamp or indicium;
 - 10.4.5 any postage stamp or indicium which has already been used to pay postage;

- 10.4.6 signs, words or indicia, used without official permission, which could indicate that the parcel was sent on Her Majesty's Service;
 - 10.4.7 signs, words or indicia, used without official permission, which could indicate or suggest that the parcel is sent by or on behalf of Jersey Post or any other postal authority; or
 - 10.4.8 any signs, words, indicia or designs, which, in Jersey Post's judgement, are offensive, unlawful, obscene or indecent.
- 10.5 A parcel must not be made up in any way or have anything on its cover which, in Jersey Post's judgement, makes it difficult or embarrassing to deliver the parcel.
- 10.6 A postage stamp or indicium must not be attached to a parcel using staples, sticky tape, or any other means that Jersey Post does not approve.
- 10.7 The sender shall complete and affix such certificates and other documents and declarations and labels, including any declaration of contents, or documentation or declaration required for the purposes of customs clearance, or identification and payment of duties or fees, or any other export or importation law or licensing requirement that may apply with regard to the content of the parcel as may be required by Jersey Post or any other relevant Jersey authority, or the law of the country or place to which the parcel is addressed or as Jersey Post may otherwise direct.

11 PROHIBITIONS AND RESTRICTIONS

- 11.1 A person may not post, and Jersey Post will not knowingly accept, a parcel that contains dangerous or restricted goods, including:
- 11.1.1 goods that are in one or more of the nine UN hazard classes as follows:
 - a. explosives as defined in Class One;
 - b. compressed gases including aerosols as defined in Class Two;
 - c. flammable liquids as defined in Class Three;
 - d. flammable solids as defined in Class Four;
 - e. oxidising substances and organic peroxides as defined in Class Five;
 - f. toxic (poisonous) and infectious substances and medical substances as defined in Class Six;
 - g. radioactive materials as defined in Class Seven;
 - h. corrosives as defined in Class Eight;
 - i. miscellaneous dangerous goods as defined in Class Nine;
 - 11.1.2 those goods designated as hazardous or dangerous (in general or whilst being transported) as defined under the latest edition of the International Civil Aviation Organization's Technical Instructions or by the International Air Transport Association (IATA) Dangerous Goods Regulations (DGR) Manual or from a Recommended Security Standards Manual such as the Health and Safety Executive Carriage of Dangerous Goods Manual;
 - 11.1.3 liquids with alcohol content higher than 70 per cent;
 - 11.1.4 ammunition;
 - 11.1.5 batteries that are classed as dangerous goods by the latest edition of the International Civil Aviation Organisation's Technical Instructions;

- 11.1.6 clinical and medical waste;
 - 11.1.7 counterfeit money or counterfeit postage stamps or indicia that are prohibited unless they are no longer available for current use and therefore of value only as collectors' items;
 - 11.1.8 drugs of any description except those allowed under section 11.3 below;
 - 11.1.9 environmental waste;
 - 11.1.10 indecent, obscene or offensive material;
 - 11.1.11 infectious substances listed by the World Health Organisation to be in risk group 4 and the group 3 substances listed in schedule 3 and 9, part 5 of the Control of Substances Hazardous to Health Regulations 1999 (COSHH);
 - 11.1.12 lottery tickets except any lottery ticket duly licensed for use within Jersey by the Gambling Control and Channel Islands Lottery Administration under the Gambling (Jersey) Law 1964 (as amended) and associated regulations;
 - 11.1.13 matches (including safety matches);
 - 11.1.14 pesticides;
 - 11.1.15 radioactive material and samples that are classified as radioactive using table 2-12 of the latest edition of the International Civil Aviation organisation's Technical Instructions;
 - 11.1.16 solvent-based paints, varnishes and enamels (unless dried);
 - 11.1.17 water-based paints, varnishes and enamels with volume of over 150 millilitres (unless dried);
 - 11.1.18 weapons of war except as permitted by section 11.3 below;
 - 11.1.19 any item prohibited by law in any territory which the parcel is to be delivered or through which the parcel will travel; and/or
 - 11.1.20 any item that in the opinion of Jersey Post may be harmful or dangerous to Jersey Post staff or the staff of any other relevant organisation or to any other person.
- 11.2 All dangerous or restricted goods are prohibited as are any items which are manufactured using or which include contents or components listed in section 11.1.
- 11.3 A parcel containing any of the following specified items may be posted provided that the sender meets all Jersey Post's requirements for acceptance of the item, including packaging requirements and the use, where Jersey Post deems appropriate, of any applicable service:
- 11.3.1 liquids with alcohol content lower than 70 per cent;
 - 11.3.2 batteries other than those prohibited under section 11.1.5;
 - 11.3.3 battery operated goods, excluding batteries if prohibited under section 11.1;
 - 11.3.4 drugs sent in emergencies for medical or scientific purposes;
 - 11.3.5 guns for sporting use providing that no ammunition (including blanks) is included and that the gun has been disabled from firing or being fired and meets all restrictions in force at that time associated with or by the

- International Air Transport Association (IATA) Dangerous Goods Regulations (DGR) Manual or Recommended Security Standards Manual;
- 11.3.6 diagnostic substances listed in the World Health Organisation's risk groups 1-3 inclusive (except as mentioned in section 11.1) - these must always be sent in packaging that complies with Packing Instructions 650 available from the UK Department of Trade and Industry. The total sample volume/mass in any parcel shall not exceed 50ml/g;
 - 11.3.7 items containing infectious substances in Risk Groups 1, 2 and 3 must be sent in UN2814 or 2900 packaging as detailed in Packing Instructions 602 available from the UK Department of Trade and Industry or the Department of Health. The total sample volume/mass in any parcel shall not exceed 50ml/g;
 - 11.3.8 living creatures; certain living creatures are accepted only if enclosed in packs constructed so as to prevent injury or contamination or damage to any person or equipment or to other items within the postal system. The following are accepted, subject to those terms: bees; silkworms; leeches and certain parasites, destroyers of noxious pests, other insects sent to or from officially recognised institutions, mealworms, earthworms, caterpillars, rag worms, pupae and chrysalides, lugworms, maggots and fish fry and fish eggs;
 - 11.3.9 magnetised materials other than those prohibited under section 11.1;
 - 11.3.10 water-based paints, varnishes, enamels with volumes less than 150 millilitres;
 - 11.3.11 perishable goods such as fresh fruit, meat, fish, flowers and other perishable articles should be adequately packed so as to be able to withstand the journey and must be clearly labelled "PERISHABLE". In all cases the contents must be enclosed in adequate containment to prevent contamination. All perishable articles should be packed in such a manner and using such materials that during transportation the contents are kept at an appropriate temperature that is unlikely to give rise to a risk to health. Packages of fish should be smoked or chilled, and sealed in vacuum packs before consignment;
 - 11.3.12 all radioactive materials and samples that are not classified as radioactive using table 2-12 of the latest edition of the International Civil Aviation Organisation's Technical Instructions;
 - 11.3.13 vaccines and prescription drugs may be sent specifically for professional, medical or scientific purposes and must clearly show the sender's address for prompt return in case of non-delivery. Private individuals can, in emergencies, send prescription quantities provided they include their own Postal Address on the outside of the parcel. The properties of these drugs must not meet any of the nine UN hazard classes listed within the prohibitions section when classified by the sender;
 - 11.3.14 sharp objects may only be posted if they are packaged appropriately so that they do not represent a risk to Jersey Post staff or any other postal operator's employees or any other person, or to other items in the post or the intended recipients.
- 11.4 If a parcel is identified as containing, or is suspected to contain, any item which is prohibited or restricted or which may or has any potential to cause harm or injury or damage to any person or equipment, Jersey Post may:

- 11.4.1 withhold the parcel from despatch, or delivery; and
 - 11.4.2 request appropriate professional or expert advice from persons such as the emergency services or any other duly qualified health and safety experts who may open the parcel for the purposes of determining the contents.
- 11.5 If a parcel is found or suspected to contain any item that is prohibited or restricted, the parcel shall be treated as undeliverable and section 15 shall apply or Jersey Post may, at its discretion, make the parcel available to the police or other relevant authority.
- 11.6 Any person posting an item which contains a prohibited or restricted item or any item which may potentially cause injury or harm to anyone else will be liable to prosecution under Article 60 of the Law.
- 11.7 Without limitation to any sanction under the Law for the conveyance of parcels or letters without a licence, there shall not be posted any parcel containing two or more parcels or letters addressed to different persons at different addresses. Any such parcel or letter found to be in breach of this section, may, if Jersey Post thinks fit, be delivered to the addressee of each such parcel or letter subject to such charges as Jersey Post may determine. If the charges are not paid within the time specified by Jersey Post, or if Jersey Post decides not to deliver the same, each such parcel or letter shall be treated as undeliverable in accordance with section 15.
- 11.8 This section 11.8 is without limitation to any sanction under the Law for the conveyance of parcels or letters without a licence and applies to parcels addressed to addresses within Jersey which were posted outside Jersey by or on behalf of any person, resident or entity carrying on Business in Jersey, having been made ready for sending within or outside Jersey. If Jersey Post so determines it may:
- 11.8.1 detain or return the parcels to the country or place of posting; or
 - 11.8.2 forward the parcel and charge the addressee, sender or third party from whom Jersey Post receives the parcel such value of postage and surcharge as Jersey Post may determine in that particular case. The postage may not exceed the value of postage that would have been pre-payable had the parcel been originally posted as an individual item in Jersey. Jersey Post may withhold the parcel from delivery until such value has been paid. If the sums due to Jersey Post under this section are not paid within the period specified by Jersey Post, the parcel shall be undeliverable and section 15 shall apply.
- Further, Jersey Post may require information from any person connected with any such parcels.
- 11.9 In addition to the above restrictions, other restrictions may apply in respect of items sent to particular destinations from time to time. A Sender should check with Jersey Post prior to sending a parcel whether any such restriction does apply as any item which is subject to a local restriction may be seized by the local postal operator or authorised body. For the purposes of this section 11.9 only, 'local' means local to the ultimate destination of the relevant item.

12 SIZE AND WEIGHT LIMITS

- 12.1 A parcel must comply with the size and weight limits set out below. Where a parcel exceeds these limits, Jersey Post may:
- 12.1.1 convey the parcel using a different service from the one paid for by the sender: in those circumstances the postage, fees and conditions of that service will apply;
 - 12.1.2 refuse to accept the parcel; or
 - 12.1.3 return the parcel to the sender.
- Notwithstanding Part 4 of this Scheme, Jersey Post will not have any liability under this Scheme in the circumstances set out in sections 12.1.2 or 12.1.3 above.
- 12.2 The maximum weight of:
- 12.2.1 a Local Parcel is 30kg;
 - 12.2.2 a Domestic Parcel is 30kg; and
 - 12.2.3 an Overseas Parcel will depend on the destination country
- 12.3 No single dimension shall exceed 1500mm.
- 12.4 The combined length and width and height, or in the case of a parcel that is not rectangular, the combined length and girth, shall not exceed 3000mm. Jersey Post may refuse to accept or to deliver a parcel that exceeds these maximum dimensions.
- 12.5 The minimum size of a parcel shall not be less than 140mm in length, not less than 90mm in width and not less than 20mm in depth. Jersey Post may refuse to accept or to deliver a parcel that does not meet these minimum requirements.
- 12.6 In addition to the above maximum restrictions on weight and dimensions, additional restrictions relating to the weight and/or dimensions of an Overseas Parcel may also apply from time to time for certain destinations. Details of current restrictions are available from Jersey Post upon request, and are subject to change at the discretion and upon notice from the country or territory concerned. Jersey Post has no liability for items which are not delivered or which are returned as a result of an Overseas Parcel being in breach of any such restrictions.

13 A PARCEL CANNOT BE FORWARDED

A parcel cannot be forwarded but instead must be re-posted in accordance with this Scheme.

14 A PARCEL WHICH DOES NOT MEET JERSEY POST'S CONDITIONS

- 14.1 Jersey Post may refuse to accept a parcel that does not meet the conditions set out in this Scheme or may treat it as undeliverable in accordance with section 15 of this Scheme.
- 14.2 If a parcel does not meet the conditions of the service paid for, Jersey Post may convey it using a different service. In this circumstance, the postage, fees and conditions of the service by which the parcel is conveyed will apply, but notwithstanding Part 4 of this Scheme, Jersey Post will not have any liability under this Scheme. This provision applies to a parcel which has been posted or found on Jersey Post's premises and which appears to be intended for posting.

15 A PARCEL WHICH JERSEY POST IS UNABLE TO DELIVER (UNDELIVERABLE PARCEL)

- 15.1 Jersey Post may consider that it is impracticable or unreasonable to deliver a parcel:
- 15.1.1 if the Delivery Point is unsafe or is not permanently occupied;
 - 15.1.2 if the parcel does not bear a complete and legible Postal Address identifying without ambiguity the location of the premises for delivery;
 - 15.1.3 if the parcel contains or is believed by Jersey Post to contain anything which is unlawful, prohibited or restricted whether or not set out in section 11;
 - 15.1.4 which may for any reason compromise the health and safety of Jersey Post staff or Jersey Post's agents or contractors;
 - 15.1.5 if the size or shape of the item makes it undeliverable;
 - 15.1.6 if the parcel is using a service that requires a signature upon delivery and it is not possible for any reason to obtain that signature;
 - 15.1.7 if the parcel is refused by the occupier or if the occupier is unavailable to take receipt; or
 - 15.1.8 for any other reason at Jersey Post's discretion.

Such a parcel will be referred to as an 'undeliverable' parcel.

- 15.2 If a parcel is undeliverable and/or the addressee has requested that Jersey Post deliver the parcel to either a collection point or a delivery point agreed with Jersey Post, then Jersey Post may attempt to deliver that parcel to the designated collection point or delivery point, as the case may be.
- 15.3 If a parcel is undeliverable, and no alternative delivery address has been provided, Jersey Post may leave an advice note in the form of a card or letter informing the addressee that Jersey Post has been unable to deliver a parcel.
- 15.4 Where a parcel is undeliverable and an advice note has been left as referred to in section 15.3 above, Jersey Post may retain the parcel unopened for a minimum period of 21 days to allow a period of time for the addressee to contact Jersey Post and, subject to payment of any postage, fee or surcharge due:
- 15.4.1 deliver the parcel to the original addressee's Postal Address at a time when the recipient is able to take receipt of the parcel and which Jersey Post considers suitable;
 - 15.4.2 deliver the parcel to a different Delivery Point or to a suitable return Postal Address notified to Jersey Post and which Jersey Post considers suitable; or
 - 15.4.3 make arrangements for the parcel to be collected from a Post Office designated by Jersey Post.
- 15.5 In relation to an undeliverable parcel, other than an item referred to in section 15.1.3 or 15.1.4, Jersey Post may return the unopened parcel:
- 15.5.1 to the sender from whom the parcel was originally posted with Jersey Post and:
 - a. for a parcel for which postage was paid by means of a Postage Account postage paid impression or Franking Meter postage paid impression, the sender's name and return address are identifiable as

defined in the terms and conditions of the licence for use of the relevant service; and

- b. in all other instances where postage was paid for with sufficient postage paid using a postage stamp or indicium, the sender's name and return address, which is in Jersey, are legible on the cover; or

15.5.2 to the postal operator that originally conveyed the parcel to Jersey or, at its option and if applicable, to the postal operator with whom the parcel was posted or to the postal operator of the country in which the sender's address is located where the parcel was posted outside Jersey and the identity of any of these can be established from the cover.

15.6 Jersey Post may charge any additional postage or fee for returning an undeliverable parcel in accordance with section 15.5 and the sender may have to pay any other surcharge and sufficient postage fees as set out in this Scheme or any other fees that apply, including charges raised by any other postal operator, as applicable. If any such fee is not paid, the parcel may be treated as non-returnable and dealt with in accordance with section 16 of this Scheme.

15.7 Where a parcel is undeliverable and:

15.7.1 the sender's name and address is illegible on the cover or, where the postage was paid using a Postage Account postage paid impression or Franking Meter postage paid impression, the sender's name and Postal Address are not identifiable as defined in the terms and conditions of the licence for use of those services; or

15.7.2 the parcel contains or is believed to contain anything which is prohibited or restricted,

Jersey Post may treat the parcel as non-returnable. The provisions of section 16 will apply to any non-returnable parcel.

16 A PARCEL WHICH JERSEY POST IS UNABLE TO DELIVER AND IS ALSO UNABLE TO RETURN (NON-RETURNABLE PARCEL)

16.1 Where a parcel is undeliverable and non-returnable due to any factors including those detailed in 15 above, and where the reasons for the parcel being undeliverable and non-returnable are not a result of the item containing or being believed to contain anything which is prohibited or restricted as referred to in section 15.1.3 or 15.1.4 above, Jersey Post may at its sole discretion retain the parcel unopened for a minimum period of 7 days and a maximum period of 21 days to allow a period of time for the sender or addressee to contact Jersey Post and, subject to payment of any postage, fee or surcharge due:

16.1.1 deliver the parcel to a different Delivery Point or to a suitable return Postal Address notified to Jersey Post and which Jersey Post considers suitable; or

16.1.2 make arrangements for the parcel to be collected from a Post Office designated by Jersey Post.

16.2 Jersey Post may demand any person requesting an undeliverable parcel to be redirected or collected from as detailed in section 16.1 above to provide proof of identity using whatever methods are determined as appropriate by Jersey Post prior to any parcel being redirected or collected.

- 16.3 If a different Delivery Point is notified under section 16.1.1 Jersey Post may charge the appropriate value of postage and any appropriate additional fee prior to delivery.
- 16.4 If the minimum period in 16.1 has elapsed and no Delivery Point or Postal Address has been notified to or identified by Jersey Post, Jersey Post may dispose of that parcel and any contents at its discretion. In such circumstances, Jersey Post shall not be liable in any way for any costs arising from the disposal or destruction of the parcel or its contents.
- 16.5 If an item is undeliverable due to reasons as defined or referred to in section 15.1.3 or 15.1.4 above, Jersey Post shall seek appropriate expert advice and/or notify the relevant authority and may then, if it has grounds to believe that the contents are or may be prohibited or restricted, treat the parcel and all contents as non-returnable and may dispose of that parcel and contents at its sole discretion. In such circumstances, Jersey Post shall not be liable in any way for any costs arising from the disposal or destruction of the parcel or its contents, and section 11.6 of this Scheme shall apply.
- 16.6 Disposal of the parcel or contents under section 16.4 or 16.5 may involve the secure destruction of the parcel or any contents using appropriate secure destruction facilities determined by Jersey Post to be suitable for destruction of such items.

17 TREATMENT OF PARCELS ADDRESSED TO DECEASED ADDRESSEES

- 17.1 Where Jersey Post is satisfied that the addressee of a parcel is deceased, it may at its discretion and subject to the payment of a fee:
- 17.1.1 retain such parcel for such period as it thinks fit;
 - 17.1.2 on production of probate of the will or letters of administration to the estate of the addressee, together with the written application of one or more of the executors or administrators, deliver or redirect the parcel in accordance with such application; or
 - 17.1.3 treat such parcel as undeliverable and/or non-returnable in accordance with sections 15 and 16.

18 POSTAGE STAMPS AND INDICIA AND POSTMARKS

- 18.1 Jersey Post may itself use and authorise others to use any postage stamp or indicium, postage paid impression, sticker, label or other device it considers suitable (including postmarks incorporating advertisements or postal information), to indicate payment of postage and fees, to cancel postage stamps or indicia or for any other postal purpose it considers appropriate.
- 18.2 Jersey Post may invalidate postage stamps or indicia and/or apply a postmark to a cover in any manner which it considers appropriate for postal purposes.
- 18.3 Jersey Post may charge a fee (to be fixed by Jersey Post from time to time) for cancelling postage stamps or indicia with a special postmark, or for applying a postmark which incorporates an advertisement.

19 UNDERPAID OR UNPAID POSTAGE AND FEES

- 19.1 Where the value of postage and/or fee paid in respect of a parcel is less than the value payable under this Scheme, or where no postage or fee has been paid, Jersey Post may, subject to section 19.2:
- 19.1.1 deliver the parcel to the addressee;
 - 19.1.2 allow the addressee or someone on the addressee's behalf to collect it from a Post Office designated by Jersey Post; or
 - 19.1.3 treat the parcel as undeliverable in accordance with section 15 of this Scheme,
- subject in each case to Jersey Post retaining the parcel for as long as it considers necessary.
- 19.2 Jersey Post may require the addressee or sender to pay an additional value of postage before the parcel is delivered or released for collection. In addition to the value of underpaid or unpaid postage or other fees due Jersey Post may require the addressee or sender to pay an additional surcharge fee as set out in the Pricing Guide.
- 19.3 Where the value of postage due and additional fee is not paid in accordance with section 19.2 the parcel may be dealt with in accordance with section 16 of this Scheme.

20 TRACK AND TRACE

- 20.1 Where any parcel service is provided and a 'track and trace' facility is provided under the general facilities of that service, the sender of a parcel may request confirmation of receipt by Jersey Post, and then the ongoing transit and delivery of that parcel using the 'track and trace' facility, providing that:
- 20.1.1 the parcel was posted in accordance with the terms of this Scheme, and in particular with reference to sections 6, 7 and 9 of this Scheme;
 - 20.1.2 that the sender has retained a certificate or receipt from Jersey Post or its authorised agent in the form prescribed by Jersey Post that demonstrates that the sender has posted the parcel, and the date on which the parcel was posted; and
 - 20.1.3 the sender is able to provide evidence of the details of the parcel including the 'track and trace' serial number and/or barcode number applicable to that parcel;
- 20.2 Jersey Post is not able to guarantee that 'track and trace' information will be provided relating to services or any element of a service which is provided by any other postal administration, their agent or other third party.
- 20.3 Jersey Post shall provide 'track and trace' information through its website or such other means as Jersey Post may designate from time to time and Jersey Post does not guarantee that access to the 'track and trace' information will information will be available on an uninterrupted basis.

21 CONFIRMATION OF DELIVERY

- 21.1 The sender of a parcel may request confirmation of delivery of a parcel, and confirmation may also include a copy of the signature of the recipient of the parcel obtained on its delivery providing that:
- 21.1.1 the parcel was posted in accordance with the terms of this Scheme, and in particular with reference to sections 6, 7 and 9 of this Scheme;
 - 21.1.2 that the sender has retained a certificate or receipt that demonstrates that they have posted the parcel, and the date on which the parcel was posted, and;
 - 21.1.3 the sender is able to provide evidence of the details of the parcel including the 'track and trace' serial number and/or barcode number applicable to that parcel.
- 21.2 Jersey Post is not able to guarantee that confirmation of delivery information or a copy of the signature of the recipient will be provided in relation to services or any element of a service which is provided by any other postal administration, their agent or other third party.

22 SPECIAL CONDITIONS FOR PARCEL POSTAL SERVICES

- 22.1 The general conditions set out in this Scheme must be complied with in addition to any special conditions set out in Part 3 of this Scheme, except where the general condition is inconsistent with the special condition in which case the special condition shall take precedence.
- 22.2 Jersey Post may impose terms and conditions in relation to the provision and use of postal services in addition to those set out in this Scheme where it considers it necessary or appropriate to do so and may change such terms and conditions from time to time. Such terms and conditions may be contained in application forms, licences, or any other document issued or authorised for issue by Jersey Post and shall be deemed to form part of this Scheme. Any such additional terms or conditions will be subject to the provisions of this Scheme unless otherwise specified.
- 22.3 Jersey Post may withdraw any service from one or more persons in the event of:
- 22.3.1 misuse;
 - 22.3.2 a breach of the conditions of this Scheme;
 - 22.3.3 in Jersey Post's opinion, damage to Jersey Post's reputation; or
 - 22.3.4 a failure to comply with an applicable statement of service or agreement.

PART 3

CONDITIONS FOR SPECIFIC SERVICES

23 POSTE RESTANTE

- 23.1 A parcel may be sent to a specified individual, the addressee, and to an address that is a specified post office for collection by the addressee from that post office. This is called the "Poste Restante service" and any such parcel a "Poste Restante parcel".

- 23.2 The words 'To be called for' or 'Poste Restante' and the full and correct name for the addressee of the parcel, and the name of the sender and a clear and accurate return address, must be clearly marked on the cover or envelope of the parcel.
- 23.3 In the case of an item sent using the Poste Restante service from Jersey to a post office which is not in Jersey, the conditions as defined in this Scheme as appropriate for any parcel sent to that destination using the normal postal services will apply. In addition, the destination postal operator may impose additional conditions with which the Sender must comply.
- 23.4 The following provisions apply to a Poste Restante parcel:
- 23.4.1 this service may only be used to send a parcel to a person who is in Jersey for no more than one month, except where Jersey Post decides otherwise;
- 23.4.2 Jersey Post may refuse to hand over a Poste Restante parcel if it is not satisfied that the identity of the person collecting the Poste Restante parcel is the intended recipient;
- 23.4.3 a Poste Restante parcel may be collected from the Post Office specified by Jersey Post during normal opening hours;
- 23.4.4 a Poste Restante parcel will not normally be kept for more than one month;
- 23.4.5 Jersey Post may refuse to keep a Poste Restante parcel for collection:
- a. where, in the opinion of Jersey Post, the sender is not entitled to use or is misusing the Post Restante service;
 - b. where the parcel is not marked in accordance with section 23.2;
 - c. where the addressee's name is abbreviated or (in the opinion of Jersey Post) false;
 - d. where the parcel is addressed to a Post Office which does not provide the Poste Restante service; or
 - e. where the Poste Restante parcel has contents which are, or which Jersey Post suspects may be, prohibited or restricted; and
- 23.4.6 if a Poste Restante parcel is not collected within the period shown in section 23.4.4 the Poste Restante parcel will be treated as undeliverable in accordance with section 15 of this Scheme.

24 REDIRECTION OF A PARCEL BY JERSEY POST

- 24.1 An addressee with a Jersey Postal Address may, upon satisfactory completion of relevant application forms and payment of applicable fees, request that parcels be redirected from the original address to which those parcels are addressed to an alternative Jersey address. This is called the "Redirection service".
- 24.2 Only parcels that are addressed to the specific addressee will be redirected.
- 24.3 In any case where Jersey Post considers that a parcel has been redirected to evade payment of postage it may treat it as an unpaid parcel in accordance with section 19 of this Scheme.
- 24.4 The redirection service will only apply to parcels to be redirected to a Domestic or an International Address upon payment of the additional appropriate postage fee and any other additional fees applicable if that parcel was being posted from

Jersey, including the payment of the applicable fees. Where the full additional postage is not paid, the item will be treated as undeliverable as detailed in section 15.

- 24.5 Jersey Post may, at its discretion, refuse to provide a Redirection service to a particular person and may refuse to redirect mail to or from a particular person, address or to forward certain types of mail.

25 TEMPORARY RETENTION OF A PARCEL BY JERSEY POST

- 25.1 An addressee with a Jersey Postal Address may, upon satisfactory completion and submission to Jersey Post of the relevant application form and payment of the applicable fee, request that parcels be retained for a specified period and not delivered to the original address to which the parcels are addressed. This is called the Retention of Mail service.
- 25.2 Parcels will only be retained for a maximum period of two months from the date the service is initially commenced. Upon completion of the two month period all parcels retained will be delivered to the original address.

26 ARTICLES FOR THE BLIND

- 26.1 Provided that the conditions in this section and any other applicable conditions of this Scheme are met, Jersey Post will accept and deliver free of charge a parcel containing articles for the blind. This is called the Articles for the Blind service.
- 26.2 The Articles for the Blind service may not be used to send items which may result in any form of commercial gain to the sender.
- 26.3 In this Scheme, "blind people" and "the blind" means:
- 26.3.1 a person registered with the Jersey Blind Society or having a certificate from that Society to the effect that the person is blind; or
 - 26.3.2 persons whose standard of close-up vision, with spectacles, is N12 or less. Jersey Post has the right to require verification of such visual impairment.
- 26.4 In this Scheme, 'Articles for the Blind' means:
- 26.4.1 books, papers and parcels, which are specifically prepared for use by blind people;
 - 26.4.2 papers sent to anyone to be specially prepared or impressed so that blind people can use them;
 - 26.4.3 relief maps;
 - 26.4.4 machines, frames and attachments for making impressions for blind people to use;
 - 26.4.5 writing frames and attachments;
 - 26.4.6 braille instruction manuals;
 - 26.4.7 games (including card games);
 - 26.4.8 mathematical appliances and attachments;
 - 26.4.9 'talking books' and 'talking newspapers', which are recordings of readings from printed sources, such as books, journals, newspapers, periodicals or similar publications;
 - 26.4.10 equipment used to play talking books and newspapers;

- 26.4.11 metal plates impressed or sent for impressing for use by blind people;
 - 26.4.12 supplies of covers, envelopes and labels for sending articles for use by blind people;
 - 26.4.13 watches, clocks, timers, tools and measuring equipment designed for blind people to use;
 - 26.4.14 walking sticks adapted for blind people;
 - 26.4.15 harnesses for guide dogs; and/or
 - 26.4.16 computer disks and digital compact discs (CDs) which have been prepared for blind people and do not contain information which can be read without specially prepared encryption software.
- 26.5 The Articles for the Blind may only be sent using the Articles for the Blind service to blind persons by registered charitable organisations or institutions which have a special arrangement with Jersey Post or by blind persons to such organisations or institutions.
- 26.6 A parcel to be sent using the Articles for the Blind service must comply with the following conditions:
- 26.6.1 it must weigh less than 7kg;
 - 26.6.2 the words 'ARTICLES FOR THE BLIND' and the sender's name and address must be clearly marked on its cover or envelope;
 - 26.6.3 it must have a cover that can easily be removed so that, to the extent permitted by law, Jersey Post may inspect its contents; and
 - 26.6.4 it must not contain any item or personal message which is not an Article for the Blind, with the exception of a label showing the name and address of the sender, and instruction booklets, guarantees, technical documentation and other information provided for use with an Article for the Blind.
- 26.7 Standard or large print items may not be sent using the Articles for the Blind service unless, in the reasonable opinion of Jersey Post, they fall within the definition of Articles for the Blind and, in particular, the items listed in section 26.4.1 of that definition.
- 26.8 A parcel shall not be posted using the Articles for the Blind service in this section, if it consists of or contains any article liable to customs duty in the country or place of destination.
- 26.9 Valuables are not to be sent using the Articles for the Blind service in this section.
- 26.10 Jersey Post reserves the right to determine whether an item being sent under this section should be sent by a parcel post or parcel post service.
- 26.11 In addition to the restrictions contained in section 12, for any parcel sent using the Articles for the Blind service, the following restrictions shall apply;
- 26.11.1 the combined length, depth and width shall not exceed 900mm;
 - 26.11.2 each single dimension shall not exceed 600mm;
 - 26.11.3 the dimension of each surface must be at least 90mm by 140mm; and
 - 26.11.4 if the parcel is cylindrical, its length must be between 100mm and 900mm, and its length plus twice the diameter must be between 170mm and 1040mm.

27 BRITISH FORCES POST OFFICE (BFPO)

- 27.1 Provided that the conditions in this section and any other applicable conditions of this Scheme are met, Jersey Post will accept and deliver BFPO parcels. This is called the BFPO service.
- 27.2 The BFPO service may not be used to send items which may result in any form of commercial gain to the sender and which arises primarily as a result of using the BFPO service.
- 27.3 A parcel to be sent using the BFPO service must comply with the following conditions:
- 27.3.1 the addressee must be a valid BFPO address; and
 - 27.3.2 the sender's name and Postal Address must be clearly marked on its cover.
- 27.4 A BFPO parcel will be charged in accordance with the Pricing Guide.
- 27.5 Jersey Post reserves the right to determine whether an item being sent under this section should be sent by parcel post or the letter post service.
- 27.6 Jersey Post has the right to decline to send any item using the BFPO service if Jersey Post at its sole discretion feels that the BFPO service is being misused.

28 A BUSINESS REPLY SERVICE PARCEL OR FREEPOST PARCEL TO AND FROM JERSEY

A parcel which is marked as a Response Service Parcel will only be delivered if the addressee has a valid and current subscription to the relevant Response Service, otherwise it will be treated in accordance with section 15.

PART 4

LIABILITY AND COMPENSATION

29 EXCLUSION AND LIMITATION OF LIABILITY

- 29.1 Jersey Post does not exclude or restrict liability for death or personal injury resulting from its own negligence.
- 29.2 Where a claim relates to delay, loss or damage to a parcel which has originated from a postal operator other than Jersey Post, then that claim must be brought against the originating postal operator.
- 29.3 In addition to section 29.2, Jersey Post shall have no liability under this Scheme for:
- 29.3.1 any economic losses (including loss of revenues, profits, contracts, business or anticipated savings);
 - 29.3.2 any loss of goodwill or loss or damage to reputation;
 - 29.3.3 any special, indirect or consequential losses; or
 - 29.3.4 the loss of cash.
- 29.4 Jersey Post will pay compensation for a lost or damaged parcel in accordance with the terms set out in the Compensation Scheme.
- 29.5 Without limitation to the other provisions of this Scheme, no claim may be brought in respect of any parcel unless the claimant is either, but not both, the sender or the addressee of the parcel provided that if either the sender or the addressee brings a claim then the other may not.

PART 5

OVERSEAS PARCELS

30 INCOMING INSURED PARCELS

On the delivery of an incoming recorded parcel, the recipient shall provide a written receipt to Jersey Post in the form prescribed by Jersey Post. Where such a receipt is not obtained, the parcel may be withheld pending receipt of the signature or may be treated as undeliverable in accordance with section 15 of this Scheme.

PART 6

MISCELLANEOUS AND GENERAL

31 GENERAL

31.1 The conditions set out in this Scheme shall apply to:

31.1.1 a parcel posted in Jersey for delivery within Jersey;

31.1.2 a parcel posted within Jersey to an address outside Jersey (referred to as an "outgoing parcel"); and

31.1.3 a parcel posted outside Jersey for delivery to an address in Jersey (referred to as an "incoming parcel"),

except where expressly stated otherwise.

32 VARIATION OF ROUTE

Where any parcel from its size, weight, character, contents or condition is, in the opinion of Jersey Post, unfit for transmission by the route by which such parcel would ordinarily travel in the post, such parcel may be detained and/or forwarded by such other route or to such other Delivery Point as Jersey Post may think fit.

33 CUSTOMS AND EXCISE REGULATIONS

Nothing in this Scheme shall prejudice, or affect the operation of, the provisions of the States of Jersey Department for Customs and Immigration regulations, or HM Revenue & Customs regulations, or any regulations made by the Commissioners of Customs and Excise under any enactment for the time being in force relating to customs.

SCHEDULE 1

EUROPEAN AND OVERSEAS PARCELS - DESIGNATION OF COUNTRIES TO ZONES

International Standard Parcels Service

ZONE A			
AUSTRIA	FRANCE	MACEDONIA (Former Yugoslav Rep. of)	SWITZERLAND
CANARY ISLANDS	GERMANY	NETHERLANDS (HOLLAND)	VATICAN STATE CITY
CROATIA	IRELAND (Rep. Of)	SLOVAK REPUBLIC	
CZECH REPUBLIC	ITALY	SLOVENIA	
DENMARK	LUXEMBOURG	SPAIN	
ZONE B			
BELGIUM	ESTONIA	LATVIA	NORWAY
BOSNIA HERZEGOVINA	GIBRALTAR	LIECHTENSTEIN	POLAND
BULGARIA	HUNGARY	LITHUANIA	SWEDEN
ZONE C			
ALBANIA	EGYPT	LIBYA	SARDINIA
ALGERIA	FINLAND	MADEIRA	SERBIA AND MONTENEGRO
ANDORRA	GAZA & KHAN YUNIS	MALTA	SICILY
AZORES	GREECE	MONACO	SPITZBERGEN
BAHRAIN	GREENLAND	MOROCCO	SYRIA
BALEARIC ISLANDS	ICELAND	OMAN	TUNISIA
BELARUS	JORDAN	PORTUGAL	TURKEY
BENIN	KOSOVO	QATAR	UKRAINE
CORSICA	KUWAIT	ROMANIA	UNITED ARAB EMIRATES
CYPRUS	LEBANON	SAN MARINO	YUGOSLAVIA, Fed. Rep. Of
ZONE D			
ANGUILLA	DOMINICA	JAMAICA	SUDAN
ANTIGUA & BARBUDA	DOMINICAN REPUBLIC	LIBERIA	TRINIDAD & TOBAGO
BAHAMAS	GRENADA	MONTSERRAT	TURKS & CAICOS ISLANDS
BARBADOS	GUYANA (Not French Guyana)	SAUDI ARABIA	
BERMUDA	HAITI	ST CHRISTOPHER (ST KITTS) & NEVIS	
BRITISH VIRGIN ISLANDS	ISRAEL	ST LUCIA	
ZONE E			
ADEN	ECUADOR	MADAGASCAR	SENEGAL
ANGOLA	EL SALVADOR	MALAWI	SIERRA LEONE
ARMENIA	EQUATORIAL GUINEA	MALAYSIA	SINGAPORE
ARUBA	ERITREA	MALDIVES	SOUTH AFRICA
AZERBAIJAN	ETHIOPIA	MALI	SRI LANKA
BANGLADESH	GABON	MAURITANIA	ST VINCENT & GRENADINES
BELIZE	GAMBIA	MEXICO	SURINAM
BRUNEI (Darussalam)	GEORGIA	MICRONESIA (Formerly Caroline Is.)	SWAZILAND
BURKINA FASO	GHANA	MOLDOVA	TADJIKSTAN
BURMA (now Myanmar)	GUATEMALA	MYANMAR (Burma)	TAIWAN
BURUNDI	GUINEA	NAMIBIA	TANZANIA
CAMEROON	GUINEA BISSAU	NAURU ISLAND	THAILAND
CANADA	HONDURAS	NEPAL	TIBET
CAPE VERDE	HONG KONG	NETHERLAND ANTILLES	TOGO
CAYMAN ISLANDS	INDIA	NICARAGUA	TRISTAN DA CUNHA
CENTRAL AFRICAN REPUBLIC	INDONESIA	NIGER	TURKMENISTAN
CHAD	IRAN	NIGERIA	USA (Excluding Hawaii)
CHINA	IVORY COAST (Cote d'Ivoire)	PAKISTAN	UGANDA
CONGO	JAPAN	PANAMA	UZBEKISTAN
COSTA RICA	KAZAKHSTAN	PHILIPPINES	VENEZUELA
CUBA	KENYA	REUNION ISLAND	YEMEN
CURAÇAO	KIRGHISTAN	RUSSIAN FEDERATION	
DEM REP OF CONGO (Formerly Zaire)	LESOTHO	RWANDA	
DJIBOUTI	MACAO	SAO TOME & PRINCIPLE	
ZONE F			
ARGENTINA	COLOMBIA	MAURITIUS	TONGA
AUSTRALIA	FALKLAND ISLANDS	MONGOLIA	TUVALU
BHUTAN	FAROE ISLANDS	MOZAMBIQUE	URUGUAY
BOLIVIA	IRAQ (Currently Suspended)	PARAGUAY	VIETNAM
BOTSWANA	KIRIBATI	PERU	ZAMBIA
CAMBODIA	KOREA (South)	SEYCHELLES	ZIMBABWE
CANTON	LAOS	SOLOMON ISLANDS	
ZONE G			
BANKS ISLAND	FRENCH GUYANA	ST. PIERRE & MIQUELON	WESTERN SAMOA
BRAZIL	FRENCH POLYNESIA	TOKELAU ISLANDS	
CHILE	FRENCH WEST INDIES	VANUATU	
FIJI	NEW CALEDONIA	WALLIS & FUTUNA ISLANDS	
ZONE H			
ADMIRALTY ISLANDS	COCOS ISLAND (Keeling Isl.)	NEW ZEALAND	PUERTO RICO
ASCENSION ISLANDS	COMOROS	NIEU ISLANDS	ST. HELENA
BOUGAINVILLE ISLANDS	EAST TIMOR	NORFOLK ISLAND	WAKE ISLAND
BRITISH INDIAN OCEAN TERRITORY	GUADELOUPE	NORTHERN MARIANA ISLANDS	
CAROLINE ISLANDS	GUAM	PALAU (Belau)	
CHRISTMAS ISLAND	MARSHALL ISLANDS	PAPUA NEW GUINEA	
ZONE J			
CAMPBELL ISLANDS (NZ)	NEW ZEALAND TERRITORIES	PITCAIRN ISLANDS	

International Economy Parcels Service

ZONE Economy 1			
AUSTRALIA BAHRAIN FALKLAND ISLANDS FIJI GUYANA	INDIA ISRAEL MALAYSIA MAURITIUS PAKISTAN	SAUDI ARABIA SEYCHELLES SINGAPORE SRI LANKA THAILAND	UNITED ARAB EMIRATES YEMEN
ZONE Economy 2			
ANGUILLA ANTIGUA & BARBUDA BHUTAN BOTSWANA BRAZIL CANADA DOMINICA DOMINICAN REPUBLIC	GAZA & KHAN YUNIS GHANA HONG KONG INDONESIA IRAN JAPAN KAZAKHSTAN KENYA	KOREA (South) MACAO MALAWI NEW ZEALAND NIGERIA PAPUA NEW GUINEA PHILIPPINES RUSSIAN FEDERATION	SOUTH AFRICA TAIWAN TANZANIA TONGA TRISTAN DA CUNHA UGANDA USA
ZONE Economy 3			
ARMENIA AZERBAIJAN BARBADOS BERMUDA BRITISH VIRGIN ISLANDS	EL SALVADOR GRENADA GUATEMALA JAMAICA KIRGHISTAN	MALDIVES MOLDOVA MONTSERRAT ST KITTS ST LUCIA	TRINIDAD & TOBAGO UZBEKISTAN WALLIS & FUTUNA ISLANDS
ZONE Economy 4			
ARUBA BAHAMAS BRUNEI (Darussalam) CAYMAN ISLANDS	CHINA COLOMBIA ECUADOR GEORGIA	MONGOLIA MYANMAR (Burma) NEPAL PANAMA	ST VINCENT & GRENADINES TURKS & CAICOS ISLANDS ZIMBABWE
ZONE Economy 5			
ARGENTINA BANGLADESH BELIZE	BOLIVIA CHILE COSTA RICA	HONDURAS MEXICO NETHERLAND ANTILLES	NICARAGUA SURINAM VENEZUELA
ZONE Economy 6			
KIRIBATI PARAGUAY	PERU PITCAIRN ISLANDS	URUGUAY VIETNAM	ZAMBIA

Dated 25th July 2009.

Signed on behalf of Jersey Post Limited by
Ian Carr, Managing Director Jersey Post Limited
 (a person authorised by Jersey Post Limited
 to act in that capacity).

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