

# Request Form

# Business Delivery Service

Please complete the below form and email it to [business@jerseypost.com](mailto:business@jerseypost.com) or hand it in at one of our Post Offices.

## 1. Choose your address options

Please select **ONE** of the below options

### Geographic address:

Standard address  
(Free of charge)

### Non-geographic address: (Initial setup fee £115)

PO Box Number  
(£122 per annum)

Premium Post Code  
(£122 per annum)

Preferred PO Box Number / Premium Post Code  
(if applicable)

## 2. Choose how to receive your mail

Please select **ONE** of the below options

Please note, our Collection service is not permitted for Standard addresses.

### Standard delivery:

Standard delivery  
(Free of charge)

### Collection:

Broad Street  
(£172 per annum)

Rue des Pres  
(£104 per annum)

### Timed delivery:

Pre 09:30  
(£204 per month)

Pre 12:00  
(£109 pper month)

## 3. Declare your named entities

Please select **ONE** of the below options. Please note, entities must be declared only for our chargeable services.

### Number of entities:

1-4 named entities  
(Free of charge)

5-499 named entities  
(£9 per entity per annum)

500+ named entities  
(£4 per entity per annum)

Specific number of entities (if above 4)

\*Prices displayed as per month / per annum relate to billing frequency.

Contact name:

Contact telephone:

Contact email:

Registered business address:

  

January 2019